

Approved

BCS PTSA Clearinghouse Meeting Minutes

May 8, 2014

Attendees: G. Herdegen, M. Morawski, T. Rea, K. Wiggins, K. Best, E. Robbins, G. Chapnick, G. Moran, D. Jensen, H. Sherman, N. Corum, T. Valentine, C. Motlagh, P. Chinn, S. Motlagh, K. Barnas, S. Kidd

The meeting was called to order at 1:15 p.m.

The meeting minutes of April 24th were approved.

S. Kidd provided flyers and presented information on The BPS Summer School opportunities for high school and middle school students.

Principal's Report – M. Morawski

- The 5/6 and 7/8 class field trips went very well.
- The 8th grade gifts are being finalized.
- A thank was given to all of the volunteers involved in Teacher Appreciation Week.
- Birmingham Covington School was recognized as one of The 50 Best Middle Schools in the U.S. by TheBestSchools.org. BCS was the only school from Michigan to be designated with this honor and was selected based on academic excellence, NAEP scores, state assessment scores, received awards and rankings, geographical diversity, and reputation.
- Project COPE Zambia co-chairs George Sherman and Victor Phiri will be attending the all school Town Hall meeting for the BCS check presentation toward the project's efforts.

Tri-Chair Report – E. Robbins/T. Rea/K. Best

- A thank you was given to all of the PTSA Committees for their work all year.
- The Management Transition Meeting will be held on June 5th.
- All receipts for items purchased before May 31st are due by June 1st. Committees and staff were reminded that receipts are technically due within 30 days of the purchase.

Treasurer's Report – G. Chapnick

- The BCS PTSA Clearinghouse Budget report of 2013 – 2014 was discussed. Concerns were raised regarding outstanding check requests.

3/4 Committee – N. Corum

- Room parents and parent volunteers are planning the End of the Year Party.
- Room parents are discussing how to help the transition of 3rd grade families to BCS.

5/6 Committee – K. Barnas

- The committee is looking for incoming 4th grade parents to chair the 5/6 Committee next year.

7/8 Committee – G. Herdegen

- A thank you was given to the parent volunteers for hosting the staff luncheon during Teacher Appreciation Week.

8th Grade Celebration Committee – G. Herdegen

- The committee will be sending out an email asking for volunteers to help with the event.

Community Connections Committee – H. Sherman

- The Alumni Breakfast and The New Family Breakfast had great attendance.
- Volunteers are needed for Move-Up Day on June 9th.
- The committee is looking for an additional co-chair.
- A volunteer is needed to chair the BCS Registration.

Old Business

- Over several years, prior to 2013, unspent funds accumulated in the PTSA account and did not get budgeted for spending. The PTSA Co-Chairs asked administration how to best use those funds to immediately benefit BCS students. The proposal included the purchase of a Macbook cart with 20 Macbook Air computers. The cost of the proposal is approximately \$29,000. An electronic vote will be sent out for approval to all BCS PTSA members 30 days following the posting of the proposal. Members will have a 48 hour window to vote.
- The BCS PTSA Clearinghouse Proposed Budget for 2014-2015 was reviewed. Votes were taken and the proposed budget was passed with the removal of \$1500 for the 8th grade farewell gift (Account 50700 7/8 Classrooms) and the addition of \$150 for playground map art supplies to (Account 50300 Facilities Committee). In addition, a motion was passed for an electronic vote to be held to approve the final budget 30 days after the posting of 2014-2015 Proposed Budget. The vote will be open to all BCS PTSA members.

- A question was raised regarding the provision of individual computers to students by the BCS PTSA. It was determined at this time that it was not feasible for several reasons including equipment management and operation, fairness to all students, and cost effectiveness of technology and repair.

New Business

- A vote was taken and passed to approve The 2014 – 2015 Executive Board:
 - 2nd Year Co-Chair – Karen Best
 - 1st Year Co-Chair – Georgene Moran
 - Recording Secretary – Kim Wiggins
 - Corresponding Secretary – Ginny Zeffiro
 - Expense Treasurer- Martha Wilker
 - Income Treasurer – Gary Chapnick

The meeting was adjourned at 2:20 p.m.

Handouts: BPS Academic Summer School, Unapproved BCS PTSA Clearinghouse Meeting Minutes of April 24th, 2014, BCS PTSA Clearinghouse Meeting Agenda, BCS PTSA Clearinghouse Budget vs. Actuals 2013-2014, Projected Income and Proposed Spending for 2014 – 2015

Submitted by: Kim Wiggins