

Approved

BCS PTSA Clearinghouse Meeting Minutes

April 24, 2014

Attendees: P. Chinn, M. Morawski, K. Wiggins, T. Rea, E. Robbins, K. Best, G. Herdegen, S. Ciemniecki, B. Shenefelt, H. Sherman, C. Balicki, C. Motlagh, S. Motlagh, N. Corum, M. Shannon, T. Valentine

The meeting was called to order at 1:25 p.m.

Introductions were made.

The meeting minutes of February 13, 2014 and March 13, 2104 were approved.

Principal's Report - M. Morawski

- The upcoming BCS Field Trips were discussed. The 5/6 Students will be traveling to Williamsburg, VA. The 7/8 students have two trips planned – Boston, MA and Chicago, IL.
- Proud Dads are hosting Career Day on May 9th.

Tri-Chair Report – E. Robbins/T. Rea/K. Best

- A thank you was given to volunteers serving on the 8th Grade Celebration Committee, The Spring Conference Dinner, The Disability Workshop, The Nominating Committee, and the Budget Committee.
- The 2013 – 2014 BCS PTSA Clearinghouse Budget was discussed.
- Prior Year unspent funds totaling \$30,000 have been added to the proposed 2014 – 2015 PTSA Clearinghouse Budget. Questions arose to how the money became available. It was speculated that over the course of several years, when planning the projected vs. actual budgets, unspent funds accumulated and were not accurately carried over and included for the spending agenda. The current accounting program now in place will prevent this from happening again. The PTSA Co-Chairs asked administration to propose how to spend this money to best benefit BCS.

7/8 Committee – G. Herdegen

- The staff luncheon will be held on Wednesday during Staff Appreciation Week.
- Plans are being made for the End of the Year Breakfast and the Cedar Point trip.

Blast Committee – report sent

- The Blast was a great success.
- The Committee needs volunteers for leadership next year.
 - Blast Chair
 - Auction Chair
 - Boutique Chair
 - Cake Walk Coordinator
 - Prize Room Coordinator
- The consideration of extending the auction for a longer time period was discussed.

3/4 Committee – N. Corum

- The room parents are planning the End of the Year Party.

5/6 Committee – report sent

- The 5/6 team is planning the End of the Year Party.

Community Connections – C. Balicki

- The Alumni Breakfast will be held on April 29th from 7:15 a.m. – 8:15 a.m.
- Volunteers are needed for the New Family Breakfast on May 6th
- Volunteers are needed for Move-up Day on June 9th.
- The Flying Aces will perform for the 8th graders during Move-up Day.

New Business

- M. Shannon discussed plans for the upcoming Spring Scholastic Book Fair.
 - Some books will only be available online.
 - 7/8 grade students will volunteer as book fair ambassadors.
 - A used book drive will be held for an elementary school in Madison Heights which lost most of its library books to water damage.
- The proposed 2014 – 2015 BCS PTSA Executive Board slate was presented and will be voted on at the May meeting.
- The proposed BCS PTSA Clearinghouse By-Laws were presented and discussed. A vote was taken and passed to approve the updated By-Laws.
- Volunteer of the Year nominations were read aloud. Ballots were passed out and Gina Herdegen was chosen as BCS Volunteer of the Year.
- The 2014 -2015 Budget was proposed. The proposed budget will be placed online for the PTSA membership to consider and will be voted on in May. During discussion of the proposed budget, a committee member realized that there was an error in a request and that \$1500.00 should be removed from a line item. There was interest in opening up discussion and setting another Budget Committee meeting to discuss the use of the \$1500.00. *

The meeting was adjourned at 2:40 p.m.

Handouts: BCS PTSA Clearinghouse Budget vs. Actuals: 2013 – 2014, BCS PTSA Clearinghouse Meeting Agenda, Unapproved BCS PTSA Clearinghouse Meeting Minutes of February 13, 2014, Unapproved BCS PTSA Clearinghouse Meeting Minutes of March 13, 2014, Projected Income and Proposed Spending for 2014 – 2015

*Following the meeting, it was decided that the additional \$1500.00 will be rolled over into unspent funds for next year and committee members, faculty, administration, and PTSA members are welcome to make spending proposals for unspent funds at PTSA meetings during the year.