

Approved

BCS PTSA Clearinghouse Meeting Minutes

October 10, 2013

Attendees: H. Sherman, N. Corum, K. Wiggins, S. Motlagh, P. Chinn, M. Morawski, K. Bloink, S. Co, T. Rea, E. Robbins, K. Best, G. Herdegen, C. Motlagh, S. Ciemniecki, H. Sullivan, C. Balicki, T. Valentine

The meeting was called to order at 1:14 p.m.

The meeting minutes of May 9th, 2013 were approved.

Principal's Report - M. Morawski

- M. Morawski demonstrated the use of the Promethean Active Expression remotes in classrooms.
- Advertising on the VNS sign will be removed.
- Administration and staff are encouraging appropriate attire and healthy snack options for Halloween parties.
- The Proud Dads Committee had its first meeting and will send out a sign-up to increase participation.
- K. Bloink, T. Rea, and M. Morawski met with other BCS parents to form an ad hoc grant writing team.

Tri-Chair Report – E. Robbins/T. Rea/K. Best

- Thank yous were given to the Social Committee, Proud Dads Committee, Room Parent Coordinators, and all registration team volunteers for all of their help with the back to school activities.
- The following volunteer positions are open:
 - Technology Committee Chair
 - Curriculum Committee Chair
 - Reflections Committee Chair
 - Disability Awareness Liaison
 - Project Hope Parent Representative
- S. Co volunteered to serve as the Disability Awareness Liaison.
- The BCS Blast will be held on March 16th, 2014.
- The Seaholm Field Day Parade will be held on October 17th. There will be a group from BCS walking in the parade. All interested parents and students are invited.
- The next PTSA meeting will be held on November 7th at 7 p.m.
- The BCS Open House will be held on December 8th.

Treasurer's Report – H. Sullivan

- The Blast revenue was lower than was projected. Unspent funds from last year were used to supplement that amount.
- The direct donations and directory income were higher than projected.
- Volunteers are encouraged to submit receipts within 30 days of an incurred expense.

- The BCS PTSA By-Laws and the allocation of leftover funds were discussed. It was decided that the By-Laws Review Committee would address the issue at its meeting later this year.

The Blast Committee – K. Best

- The first meeting was held on Tuesday.
- The online auction will be held from March 3rd – March 14th.
- Auction items will be picked up on the day of the Blast.
- The committee is hoping to boost its marketing campaign.

5/6 Committee – report sent

- A sign-up genius has been created for all classrooms in hopes to make volunteering easier.
- Plans for the Fall Conference Dinner are underway.

8th Grade Celebration Committee- G. Herdegen

- Many of the committee chair positions have been filled. However, the committee is still looking for chairs for the ceremony and reception.

3/4 Committee – N. Corum

- Room parents are arranging monthly coffees or gatherings for parents in an effort to build the 3/4 parent community at BCS.
- During the next room parent meeting, coordinators plan to explain classroom dues in detail with parents.
- 3/4 Coney Bingo Night will be held on Friday, October 11th.

New Business

- The BCS PTSA Clearinghouse Budget vs. Actuals 2013-2014 and Unspent Funds hand outs were disseminated and discussed.
- The Budget Committee met in September to discuss and vote on the allocation of \$29,000 of unspent funds.
- The Class of 2013 gift was approved. Two benches with plaques have been gifted and will be placed in the front courtyard.

The meeting was adjourned at 2:25 p.m.

Handouts: Unspent Funds for 2012 – 2013, BCS PTSA Clearinghouse Budget vs. Actuals: 2013 – 2014, BCS PTSA Clearinghouse Meeting Agenda, Unapproved BCS PTSA Clearinghouse Meeting Minutes of May 9th, 2013

Submitted by: Kim Wiggins